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The Potter Township Supervisors held their monthly Business Meeting on Wednesday, April 13, 2022 at the Potter Township Municipal Bldg. & on Zoom. Ms. Matsco called the meeting to order at 6:02 pm & led the Pledge of Allegiance.

## In attendance were:

Supervisors: Rebecca Matsco, Earl Shamp and Al Cwynar by Zoom

Solicitor: Garen Fedeles Engineer: Dan Sell Secretary: Linda McCoy

Visitors: Shannon Debes, Captain Jon Hall, Mark & Caroline Czarnecki, Bill Winkle, Ron Lyle, Mark Summerville, Lauren Patton,

Sara Beth Miller, Casey Harrington

#### **MEETINGS:**

03/17/2022 – Mr. Cwynar attended the Central Valley School District Board Meeting 03/20/2022 – Mr. Shamp attended the Rocky Bend construction pre bid meeting

## MOTION TO APPROVE THE MINUTES OF THE REGULAR BUSINESS MEETING HELD ON MARCH 9, 2022.

MOTION: Earl Shamp SECOND: Rebecca Matsco MOTION CARRIED

MOTION TO APPROVE THE MINUTES OF THE WORK SESSION HELD ON APRIL 6, 2022.

MOTION: Earl Shamp SECOND: Rebecca Matsco MOTION CARRIED

#### **CITIZENS:**

There was a discussion between Ms. Harrington and the Board regarding concerns about dogs at Rocky Bend and the issues that Independence Conservancy has with clean up. Ms. Harrington noted her frustration along with questions on when the Alum Rock parking lot and Canoe Launch will open. Ms. Matsco stated that the parking lot will reopen on July 4<sup>th</sup> after the newly planted trees are established. Ms. Matsco said that the Board received a letter from an attorney for Independence Conservancy to finalize an agreement between the Conservancy and the Township for Rocky Bend. The Board would like Shell to join in the agreement. The agreement would be discussed at a public meeting.

#### **OLD BUSINESS:**

RATIFICATION OF THE MOTION TO ADVERTISE FOR BIDS FOR THE BARN RESTORATION AT ROCKY BEND.

The Motion was made by email on March 16<sup>th</sup>:

MOTION: Earl Shamp SECOND: Rebecca Matsco MOTION CARRIED

MOTION TO ADOPT RESOLUTION 3-2022, A RESOLUTION OF THE TOWNSHIP OF POTTER, BEAVER COUNTY, COMMONWEALTH OF PENNSYLVANIA, APPROVING CENTER TOWNSHIP SANITARY AUTHORITY'S PLAN REVISION TO THEIR OFFICIAL SEWAGE FACILITIES PLAN.

This is a revision of Resolution 07-2021 that references "the Authority" in the last paragraph and is corrected to reference "the Township'.

MOTION: Earl Shamp SECOND: Rebecca Matsco MOTION CARRIED

## **NEW BUSINESS:**

MOTION TO APPROVE SIGNING A CONTRACT WITH PYROTECNICO TO PROVIDE FIREWORKS FOR THE 2022 ANNUAL PICNIC ON AUGUST 6<sup>TH</sup> AT A COST OF \$8,000.

MOTION: Earl Shamp SECOND: Rebecca Matsco MOTION CARRIED

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MOTION TO USE GO DADDY TO HOST THE TOWNSHIP WEBSITE AT A COST OF \$99 FOR MIGRATION AND THREE YEARS OF HOSTING AT \$12.99 EACH YEAR.

MOTION: Earl Shamp SECOND: Rebecca Matsco MOTION CARRIED

## **SOLICITOR'S REPORT:**

- 1) Garen will meet with the Board to discuss the letter from the attorney for Independence Conservancy regarding an agreement for Rocky Bend
- 2) There was a discussion between Garen, Ms. McCoy and the Board regarding a recent submission of a demo permit for 165 Mowry Road Garen will look into the ownership of the property as it is currently in an estate and get clarification from the demolition company on what is going to be done on the property
- 3) There was a discussion between Garen, the Board and Ms. Debes regarding the Conditional Use light study for Shell and a light study to be done after construction for comparison and to see what was put in place. Ms. Debes stated that if there were any changes during construction, Shell will let the Township know for discussion. Bechtel will be the party that verifies this information. The Board stated they received emails from residents across the river from the Shell plant wanting technical lighting information – Ms. Debes stated that Shell will put that info on their website. Ms. Matsco stated that the lighting study done now may not reflect the permanent lighting. Mr. Shamp wanted to know the difference between start up and operational. Ms. Debes stated she is working on FAA lighting requirements per Board request last month. Ms. Matsco stated she doesn't remember strobe lighting being a part of the original transcripts for the Conditional Use Hearing. Ms. Harrington stated that the Duquesne Light substation was not a part of the plans looked at by the Planning Commission. Mr. Shamp said the Township has no control over utilities. Mr. Shamp wanted to know if the lighting study has to be done before startup and Ms. Debes said it could take place in December. The Board would like the study done before startup. Garen said the Township could put mitigation into effect. Ms. Debes said part of the light study would show that Shell is using minimum OSHA requirements, PSM lighting requirements and Homeland Security requirements. Ms. Debes stated that startup may be sometime in the Summer with Spring community meetings to address community concerns on flaring, pilot lights, rail operation and an emergency services EVAC plan (Shell is not required to have a plan and will work with Beaver County Emergency Services). Garen wanted to know if Ms. Debes needed anything from the Township for their lighting study and Ms. Debes stated maybe verification and/or definition of lighting.

## **ENGINEER'S REPORT:**

Dan reported on his progress with the Montgomery Ridge development:

- 1) Widmer received the final subdivision plan and easements with the easement descriptions needing to be updated
- 2) Widmer made plans to observe the work scheduled to begin on site
- 3) Ms. Matsco stated that Atty. Stotler will do the Easement Agreement
- 4) Rettop presented the Covenant Agreement to the Board and will reach out to their engineer for specifics on easements
- 5) Mr. Sell will be in touch with Atty. Stotler regarding the Easement Agreement
- 6) The Board stated that the subdivision plan can be recorded after Mr. Sell is okay with the Easement Agreement from Atty. Stotler

**PLANNING COMMISSION:** No report

**FIRE DEPARTMENT**: No report

**ROAD DEPARTMENT:** No report

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#### **POLICE DEPARTMENT:**

Captain Hall gave the Board the latest service call report – there were 234 calls so far this year with most being traffic related.

# **REAL ESTATE TAX COLLECTOR:**

Vicky Leininger submitted the 2022 March Real Estate Tax Report to the Supervisors.

Vicky Leininger submitted the 2021 Return of Uncollected Real Estate Taxes Report to the Supervisors.

# TREASURER'S REPORT:

The balance in the General Fund Account is	\$7,528,351.01 Bills for this account totaled \$65,820.91	
		\$158,096.00 of this is MDIA permit fees
The balance in the State Liquid Fuels Account is	\$29,987.87	Bills for this account totaled \$426.51
The balance in the Capital Equipment Account i	s \$52,103.75	There were no bills for this account
The balance in the Escrow Money Account is	\$111,493.24	There were no bills for this account
The balance in the Public Safety Account is	\$1,640,174.3	5 There were no bills for this account
The balance in the DCNR Grant Fund Account is	\$75,180.29	There were no bills for this account
The balance in the Recreation Board Account	\$446.48	There were no bills for this account
A motion is needed to approve the Treasurer's Report and pay the bills for the month of April.		
MOTION: Earl Shamp SECOND: Re	becca Matsco	MOTION CARRIED

# **ANNOUNCEMENTS:**

- The Planning Commission will not meet in April unless needed
- The Supervisors will hold a Work Session on Wednesday, April 20<sup>th</sup> at 6:00 pm for a bid opening
- The Fire Department will hold a Knights at the Round Table Mead Tasting on Saturday, April 23<sup>rd</sup> at 7 pm please call Sue Nash 412-974-3754 or Lois Podnar 724-407-3304 for more information and tickets
- The Supervisors will hold a Work Session on Wednesday, May 4<sup>th</sup> at 6:00 pm
- The Supervisors' next Business Meeting will be held Wednesday, May 11<sup>th</sup> at 6:00pm

THERE BEING NO FURTHER BUSINESS THE MEETING ADJOURNED AT 7:02 PM  $\,$ 

MOTION: Earl Shamp SECOND: Rebecca Matsco MOTION CARRIED

Respectfully Submitted,

Linda McCoy, Secretary